

BULKINGTON PARISH COUNCIL

Clerk: Mrs F A Price 1 The Croft Urchfont Devizes SN10 4RT

Minutes of the Meeting of the Parish Council
held in the Village Hall at 7.30pm on Wednesday 18 January 2017
(postponed from 11 January because of Clerk's illness)

Present: Cllr Mrs Read in the Chair
Cllrs S Barratt, P Bennett, P Bowen, O Coles, G Elliott

Cllr J Seed – Wiltshire Council

No member of the public present, but ex-Cllr Mrs Oliphant looked in briefly to hand over Playing Field files.

The Meeting started at 7.30, as there was no Open Forum the Chairman asked Cllr Seed to speak:

- Wiltshire Council will produce a balanced Budget for adoption on 21st February
- Wiltshire Council's Chair Lady Scott has been lobbying central Government to allow Parish Councils to raise their Precept
- Bulkington's application for an Area Board grant (towards WWI centenary stone) is likely to succeed – the Meeting to decide it will be on February 6 or 7. Cllr Barratt will attend.

Cllr Seed left for another meeting at 7.35 and the Chairman went on to the Agenda.

1. 1. **Welcome to new Councillors** Mr Bennett and Mr Bowen.
- 2.
3. 2. **Apologies for Absence:** none received
3. **Declarations of Interest:** Cllr Mrs Read for the Village Hall
4. **Minutes of Meeting on 9 November:** Accepted as a true record and signed by the Chairman.
5. **Reports:**
 - [a] Cllr Barratt has submitted the Application for a grant of £550 towards groundwork for the WWI Centenary memorial stone, and will attend the Area Board Meeting in February.
 - [b] Emergency Plan – the latest version is on the website, but is still not complete.
Cllr Barratt suggested that it might be best to leave the final version to be agreed after the Elections -
the Chairman pointed out that the basics are now in place.
 - [c] Parish Stewards – Cllr Mrs Read encountered a man working in the village, but was unable to speak to him
to confirm details. She will email Mr Cadwallader for contact information.
6. **Section 137 LGA 1972:** No Application received.
7. **Finance:**

The Clerk presented Draft Estimates to assist the PC in considering the 2017-18 Precept - which had been briefly discussed at the November Meeting - and answered questions. She explained the impossibility of accurately predicting S.137 payments, pointed out that the May Elections would produce an unknown number of new Cllrs who would need Training and copies of the Councillor's Guide produced by WALC, and responded to Cllr Bennett's query about the absence of a Contingency figure by saying that the PC had dropped this some years earlier as it was not considered really helpful.

Councillors accepted the Estimates and went on to consider the Precept request: after discussion the PC decided to request a Precept of £4,750, which would be an overall rise of £100 or just over 2%.

This would take the Parish Council share of the Band D Tax rate up to £40.

Agreed

nem con

The Chairman and Clerk signed the Precept form, to be delivered by hand to County Hall the next day - the deadline for submission is Friday 20 January.

Clerk to deliver

form

-2-

7. Finance contd

The Clerk summarised Receipts and Payments since November:

Received			
Date	From		£
9 Nov 16	Lloyds Bank – Interest on Deposit Account		0.40
9 Dec 16	Lloyds Bank – Interest on Deposit Account		0.39
9 Jan 17	Lloyds Bank – Interest on Deposit Account		0.4

Paid since last Meeting				
Date	Payee	Amount £	[inc VAT]	Chq 000
2 Dec 16	Society of Local Council Clerks - 2017 subscription	55.00		168
	Association of Local Council Clerks – 2017 subscription	10.00		169

The PC then authorised the following payments – the first cheque had been awaiting Cllr Elliott's signature.

Authorised at this Meeting				
Date	Payee	Amount £	[inc VAT]	Chq 000
[14 Dec 16]	RW & HC Breach – hedgecutting, Playing Field and Fullwood Lane	168.00	[28.00]	170
18 Jan 17	AW Services - Playing Field and Pond grasscutting 2016 season	840.00		17

Cllr Elliott then signed the form to add Cllr Mrs Read to the list of signatories on the PC's Bank Mandate.
Clerk to deliver to Bank asap

Finally, the Clerk announced a change in External Auditor for 2017-18 onwards - PKF Littlejohn LLP.

The new firm will contact Wiltshire Councils in March about arrangements.

The current Auditors (Grant Thornton) will handle the 2016-17 Accounts.

1. 8. William Breach Centenary Playing Field.

In the absence of a Committee no formal Report was possible, so Cllrs discussed recruiting new members -

parents of young children are obvious candidates, who could perhaps be contacted while waiting for the morning School Bus.

On repairs and maintenance of play equipment, Cllr Coles suggested a regular check; he agreed to draw up a fortnightly rota and draft a report sheet.

Cllr Coles also undertook to contact RoSPA about checking the recent repairs - called for in 2016 Report.

It was decided to continue with AW Services for grasscutting – there had been some complaints but as both Cllr Coles and Cllr Elliott pointed out this work is completely dependent on good dry weather.

Keevil PC have changed to doing their own grasscutting, but this is not really possible in Bulkington - the

equipment is expensive and if volunteers could be found to operate it they would need costly insurance.

There followed a general discussion of such things as weed control – where not provided by Parish Stewards – and preventing fly-tipping on roadsides.

1. 9. Planning: No Application received.

-3-

10. Any Other Business:

- Cllr Barratt asked whether he should go ahead with preparatory work for the Memorial Stone if the Grant Application is successful – all agreed
- Cllr Bennett asked who runs the Village Website – Calum Ogilvie, and in his absence Sue Barratt.
- Cllr Bennett asked whether Mrs Oliphant has carried out her promise to contact John Breach about mud on the road by his farm, and problems with a stile on one of his fields – not known.
- Cllr Bennett added that Mrs Oliphant had also undertaken to act on the muddy Byway, and a stile.
- After considerable discussion of these points, the Chairman agreed to contact Mrs Oliphant, and also perhaps get in touch with Wiltshire Councillor Whitehead, whose portfolio includes such matters.

There being no further business the Meeting closed at 9pm

Next Meeting 15 March – please note changed date

to include Preliminary Accounts

BULKINGTON PARISH COUNCIL

Clerk: Mrs F A Price 1 The Croft Urchfont Devizes SN10 4RT

Minutes of the Meeting of the Parish Council
held in the Village Hall at 7.30pm on Wednesday 17 May 2017
First Meeting of the newly-elected Council

Present: Cllrs Mrs A Read, P Bowen, Mrs K Lock
and ex-Cllrs S Barratt, Mrs C Crawford and G Elliott

Candidates for Co-option to fill Vacancies left by the Election : I Pendlebery, M Westmacott

Cllr J Seed – Wiltshire Council, Summerham & Seend

No member of the public present

The Meeting started at 7.30, with

1. 1. Election of a Chairman for 2017-18:

Cllr Mrs Read stated her willingness to serve as Chairman – **Elected unanimously**
She then signed her Acceptance of the Office of Chairman.

2. Co-option of 2 Councillors :

Ian Pendlebery introduced himself. He has lived in the village since 2013, after serving in the Army, and now is concerned with Welfare with the MOD. He is a Trustee of the RAPC Service Charity.

He is experienced in Logistics and Accounting. He has adult children living elsewhere.

Matthew Westmacott then spoke. He has lived in the village for 3 years and has 3 young children: he wants to commit to living in Bulkington to see the children grow up, and is naturally interested in such things as the Playing Field.

Cllr Bowen and ex-Cllr Elliott declared support for Mr Pendlebery,
Cllr Mrs Lock and ex-Cllr Elliott for Mr Westmacott, and

Both were unanimously Co-opted to serve as Councillors until the Elections in 2021

1. All the Councillors present then signed their Declaration of Acceptance of Office as Councillors;
Cllr Bennett to sign at the next Meeting.

Cllr Seed spoke briefly before leaving for another meeting, to say that he was pleased to be back in Bulkington – he attends about 100 Parish Council Meetings a year. He was returned with an increased majority; although not in the new Cabinet he has responsibility for flood precautions and related matters.

1.

- 2. 4. Apologies for Absence:** Cllr Bennett

- 5. Declarations of Interest:** Cllr Mrs Read for the Village Hall

- 6. Minutes of Meeting on 15 March:** Accepted as a true record and signed by the Chairman.

- 7. Reports:**

[a] Mr Barratt has submitted a new Application for a grant of £600 towards the WWI Centenary memorial

stone itself, after the Area Board ruled that it is part of the same project for which the PC has already

received £550, which paid for the preparatory tree-stump removal.

The Area Board will decide on this grant at its Meeting on 7 June.

Cllr Seed promised his help, and will discuss the Application with Mr Barratt and the Area Board.

[Cllr Seed left at 7.55]

Mr Barratt will go ahead with the project, Cllrs Bowen and Lock agreed to join him in a Committee

to carry it to completion. He will email the design to all new Councillors.

[b] Cllr Bennett has emailed his Report on Footpaths, showing some points needing correction, and Highways Report, including the Parish Steward timetable of visits - **Clerk to put on Notice Board.**

Cllr Bennett will be the point of contact for the Steward, and he should be notified of any problems

for the Steward's attention.

-2-

1.

8. **Section 137 LGA 1972:** No Application received to date.

Clerk to remind PCC.

9. **Finance:**

The Clerk reported that the Accounts are with the Internal Auditor, and after her report is signed

the Parish Council will hold a Special Finance Meeting to approve the Annual Return – after the Annual Parish Meeting on 24 May as it must reach the External Auditor by 30 May.

One cheque was signed while Glenn Elliott was still a Councillor – before the start of this Meeting -

chq no 000179, for £619.06, to Community First Trading, Renewal of the Parish Council's Insurance,

This is the third year of the LTA, and the Renewal shows a rise after Insurance Premium Tax and

Community First's Administration charge of just under £14 or 2.25%.

2018-19 may well show a rise in Premium and/or change of Insurer, but this cannot be predicted.

The loss of Mr Barratt and Mr Elliot means that the PC needs 2 new Signatories on the Bank Mandate:

Cllr Pendlebery and Cllr Mrs Lock agreed to do this, and will accompany the Clerk to Lloyds Bank

in Devises at a time and date to be arranged.

Payment of such things as the Community First and Local Council Review subscriptions must wait until

the changes to the mandate are complete.

The Clerk then reported – one matter of concern is that the Playing Field has still not paid the customary

reimbursement of the ex-VAT cost of the Fireworks (£416.65), having already caused problems by only

presenting the cheque for the £500 total cost – dated November - in March, which caused the PC to be

briefly overdrawn, incurring Bank Charges of £35.

Ex-Cllr Mrs Crawford said she thought repayment of these charges could be arranged. See

10. below

However, the Clerk said the PC should reconsider these arrangements to avoid future problems.

The Clerk continued, reporting that the total VAT paid in 2016-17 - £349.28 – was reclaimed from HMRC

on 25 April and should be repaid later this month.

The 2017-18 Precept - £4,750 – was received on 25 April.

10. William Breach Centenary Playing Field:

Mrs Crawford reported that there is no longer any actual Playing Field Committee, but there is a certain

amount of money in the Playing Field Bank Account, Sallie-Ann Bown remains as Treasurer, and

two people have come forward to help with the Fireworks display.

The Chairman asked whether Mrs Crawford could recruit some people to form a new Committee –

they do not have to be Councillors, but there really must be somebody to report to the Parish Council,

which is responsible for the Insurance and regular Safety Inspections.

Cllr Bowen said there *are* people ready to help, but not to form a formal Committee – however he will

discuss matters with Mrs Crawford, and do what he can to find volunteers.

Mrs Crawford said she feels that when people know what the problems are they might come forward.

11. Planning : No Application received.

12. Any Other Business:

None requiring discussion, so the Meeting closed at 8.30pm.

BULKINGTON PARISH COUNCIL

Clerk: Mrs F A Price 1 The Croft Urchfont Devizes SN10 4RT

DRAFT

Minutes of the Parish Council Meeting
held in the Village Hall at 7.30 pm
Wednesday 19 July 2017

Present: Cllr Mrs A Read in the Chair

Cllrs P Bowen, P Bennett, Mrs K Lock, and M Westmacott

No member of the public present so no **OPEN FORUM**,

and at 7.30 the Chairman went at once to the **Agenda**

1. 1. **Acceptance of Office** – signed by Cllr Bennett, who had been absent from the Meeting on 17th May.
1. 2. **Apologies for Absence** : Received and accepted from Cllr Pendlebery, PCSO Partington
1. 3. **Declarations of Interest, Dispensations:** Cllr Mrs Read for Village Hall
1. 4. **Minutes of 17 May – First Meeting of newly-elected Council, and 24 May - Annual Parish Meeting and Annual Meeting of the Parish Council, plus Special Finance Meeting to Approve Annual Return -**
Accepted as a true record and signed by the Chairman
1. 5. [a] 1918 Centenary Memorial Stone: to be installed when convenient – Olly Coles is willing to store it
after delivery – and unveiled on Remembrance Sunday 2017 rather than waiting until 2018.
Clerk to check with Rev Maureen Allchin and/or her successor
- [b] Police : PCSO Partington has emailed to say that he is unable to attend Meetings on Wednesdays; and he has forwarded the current Community Policing Team Report from Inspector Andy Fee.
This includes Police contact details for Twitter: <https://twitter.com/wiltshirepolice>
Facebook: <https://www.facebook.com/wiltshirepolice/>
and Community Messaging: <https://www.wiltsmessaging.co.uk/> - Inspector Fee recommends using this for Police information about local incidents and advice about crime prevention etc.
- [c] Cllr Bennett reported
 - [i] Footpath 10 cleared by the farmers (Breach and Elliott) whose land it crosses, White Horse Way also cleared, and Mr Kerslake has cleared the path near his house.
 - [ii] Footpath 8 at bottom of Mill Lane still blocked by a standing crop – report made.
 - [iii] Parish Steward came last week, ready to do requested tasks, but called away on an emergency;
next scheduled visit in September.
Will deal with kerbside weeds soon, fix damaged sign behind the pub, and clear overgrown stiles.
Nb – work that needs doing should be reported to Cllr Bennett – Notice to this effect on Website?
- [d] Cllr Bennett wants PC Minutes in Spotlight –
the Chairman will put in a brief report, but there have in the past been problems with publication dates.
- [e] Emergency Plan – discussion deferred to September Meeting.
- [f] WALC June circular includes download details for

The Good Councillor's Guide to Neighbourhood Planning - <http://bit.ly/2sOwJiN> - hard copy available from office – and

The Good Councillor's Guide to Finance and Transparency – <http://bit.ly/2sYUUT>

[g] Consultation on pre-submission draft Wiltshire Housing Site Allocations Plan – 9am Friday 14 July

to 5pm Friday 22 September – draft Plan and supporting documents available to view/download on

<http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan>

6. **Standing Orders:** Copies distributed, for Review in at September Meeting – Clerk to send copy to Cllr

Pendlebery

7. **Section 137 LGA 1972 - 1** Application received from the Secretary to the PCC of Christ Church Bulkington for a grant towards the cost of Churchyard grasscutting, £120 given in recent years.

After the Clerk had explained the reasons for the grant under this power, the PC voted :

Proposed: Cllr Mrs Lock

Seconded: Cllr Bowen

All in Favour

-2-

8. **Finance:**

The Clerk reported that the Year End Accounts were sent to the External Auditor on 26 May, and should be returned in time for the September Meeting.

She suggested that the balance of the cost of the Memorial Stone – a deposit of £300 was paid by former Cllr Simon Barratt when ordering it – be paid on delivery if before the September Meeting.

The cost to the PC will be reduced by the £281.25 Melksham Area Grant.

The Parish Council

agreed.

The Clerk went on to give her summary Report:

Received since last Meeting		
Date	From	£
25 May 17	HMRC – 2016-17 VAT repayment	349.28
9 Jun 17	Interest on Deposit Account	0.47
26 Jun 17	Donation – PF reimbursement 2016 Fireworks ex-VAT	416.65
4 Jul 17	MELK 2433 – Melksham Area Grant towards Memorial Stone	281.25
7 Jul 17	Interest on Deposit Account	0.46

Paid since last Meeting				
Date	Payee	Amount £	[inc VAT]	Chq 000
6 Jul 17	Simon Barratt – reimbursement Deposit on Memorial Stone paid on PC's behalf	300.00	[-]	180

	WALC – WALC and NALC 2017-18 subs	109.00	[18.17]	181
	Community First – 2017-18 membership	40.00	[-]	182

The PC should have over £600 in its Current Account.

Authorised at this Meeting				
Date	Payee	Amount £	[inc VAT]	Chq 000
19 Jul 17	PCC of Christ Church Bulkington - towards Churchyard Maintenance costs	120.00	[-]	183

When billed – balance of cost of Memorial Stone

9. William Breach Centenary Playing Field:

Cllr Bowen reported:

- The party on the Field on July 1st went well, and the grass was cut in time, *but*
- grass-cutting arrangements must be discussed at the September Meeting – he suggests that either Robert Breach or Olly Coles might be approached to take on the contract
- meanwhile he will keep an eye on the situation, while Cllr Westmacott and Mr and Mrs Crawford are also able to help

The Chairman said he should draw up a formal and detailed contract for discussion, to come into force for the 2018 season.

Cllr Bennett then said that in his opinion the November Fireworks display is *not* a Parish Council event, and is therefore not covered by the Insurance policy.

The Chairman said that it is surely clear to all that people use the Field at their own risk -

there is a notice to this effect on the gate.

Cllr Bowen will draw up a checklist of what is needed to submit to WALC for them to inform the Insurers – he hopes to get clarity by September.

-3-

10. Planning:

Application 17/03751/FUL
 Extension (for one year) of temporary consent for mobile home
 granted under Application 15/05282/FUL
 at Seendbridge Piggeries, Bulkington SN10 1SN

Assigned Officer : Verity Giles

After the Clerk had outlined the lengthy history of Applications for this site – the mobile home appears to be needed for use until work on the farmhouse is

completed –

the Parish Council decided to **SUPPORT** this Application,
but instructed the Clerk to add a comment that the whole process has gone on far too long
and the PC suggests some pressure be put on the applicant to complete within the one-year
extension.

11. Any Other Business:

- The Chairman passed on a warning of a new scam/hack on Facebook – *be wary* of any suggestion of setting up a second or further accounts.
- Cllr Westmacott reported that a resident has complained to Wiltshire Council about a neighbour's hedge overhanging the footpath.
Wiltshire Council have agreed to write to the offender(s), Cllr Westmacott will check on progress.
- Cllr Bennett gave his Apologies for the Meeting on 20 September.

There being no further business for discussion

the Meeting ended at 9.10pm

Next Meeting 20 September

BULKINGTON PARISH COUNCIL

Clerk: Mrs F A Price 1 The Croft Urchfont Devizes SN10 4RT

DRAFT

Minutes of the Parish Council Meeting
held in the Village Hall at 7.30 pm
Wednesday 20 September 2017

Present: Cllr Mrs A Read in the Chair

Cllrs I Pendlebery and Mrs K Lock

Cllr J Seed – Wiltshire Council

Clerk Mrs F A Price

No member of the public present so no **OPEN FORUM**

at 7.35 the Chairman opened the Meeting and asked Cllr Seed to speak before going on to the **Agenda**

Cllr Seed asked Cllr Pendlebery to liaise with Mr Ogilvie on the problem of surface water on roads in the autumn and winter – Cllr Pendlebery said that he hoped to sort it out with Renate of Highways, but Cllr Seed will be in touch as he is Council Member for flooding etc, and he suggested Highways Engineer Andy Cadwallader could help.

- Cllr Mrs Lock has a copy of Cllr Bennett's latest Footpath Report – Cllr Seed will chase it up and if necessary follow up any points raised.
- Cllr Pendlebery asked about the warning sign at the bridge on the road to Keevil – Cllr Seed said to take this up with the Melksham Community Area Transport Group and gave him contact details.
- Benches on Mill Lane need repair, likely to be costly – Chairman will contact Philip and Olly Coles. Cllr Seed suggested applying - in the name of "Friends of Bulkington" for example - for a grant from the Melksham Area Board, Community Engagement, through Rhys Schell. The Area Board could also help with a proper map to display – contact Paul Millard.
- Cllr Mrs Lock asked about the damaged kerb at the turn into Northfields – details to Cllr Seed.
- Overhanging hedges – Cllr Westmacott to report on progress.
- Defibrillator – problem of an easily accessible site. Cllr Seed suggested outside the pub, adding that the Area Board can help – ask Rhys Schell.

1. **Apologies for Absence** Received and accepted from Cllrs Bennett and Westmacott

1. 2. **Declarations of Interest, Dispensations:** Cllr Mrs Read for Village Hall

3. **Cllr Vacancies** – Cllr Seed suggested contacting the Coles family as part of attempts to recruit, and all agreed that the Clerk should talk to Helen Breach and Gill Breach, both of whom have served before and have adult children who might be interested. All Cllrs to ask around all their contacts.

Cllr Seed pointed out that Cllr Bowen can remain a Cllr until the expiry of the current term of office.

4. **Minutes of 19th July** Accepted as a true record and signed by the Chairman, with 1 correction :

Item 5 c : The Parish Council wishes to thank the farmers Mr Breach and Mr Elliott for their work on footpaths crossing their land, and Mr Kerslake for clearing the path near his house.

1. **Reports, Correspondence:** mostly dealt with above

- i The Clerk is concerned about the Fireworks in November – who is in charge ?

In particular she needs details to arrange Insurance. First she will contact WALC who arrange the PC's general policy, and if they raise problems she agreed that NFU would be a likely provider.

She will try to get in touch with Phil Bowen – and possibly Clare Crawford.

ii The Chairman has been asked where wood for the bonfire should be put - best to contact the above,

the enquiry is from Pamela Chamberlain (tel 07749874753).

iii Review of Standing Orders – all agreed no revision needed.

-2-

6. Section 137 LGA 1972: No new Application received.

Grant to PCC of £120 towards Churchyard Maintenance agreed at last Meeting paid and acknowledged.

7. Finance:

Received since last Meeting		
Date	From	£
9 Aug 17	Interest on Deposit Account	0.45
11 Sep 17	Interest on Deposit Account	0.50

Paid since last Meeting				
Date	Payee	Amount £	[inc VAT]	Chq 000
16 Aug 17	NALC – Local Council Review 2017-18 sub	17.00	[-]	184

Authorised at this Meeting				
Date	Payee	Amount £	[inc VAT]	Chq 000
20 Sep 17	Mrs F A Price – Clerk's half-year salary	700.00	[-]	185
	Mrs F A Price – half-year expenses	216.18	[-]	186
	Mrs M A Kimber – Internal Audit 2016-17	30.00	[-]	187
	Playsafety Limited – PF Annual Inspection	126.00	[21.00]	188
	S Barratt – reimbursement of payment for Memorial Stone on PC's behalf – PC to reclaim VAT from HMRC	375.00	[112.50]	189

The PC should have over £600 in its Current Account after these payments; the Clerk will transfer money from Deposit to cover cost of Fireworks and any extra Insurance.

The bill for PF grasscutting (£840) is expected in December – no VAT charged.

A new contractor will be sought for the 2018 season – see AOB below..

The Clerk will compose a fuller account of the PC's finances and distribute it in advance of the Meeting on 10 January 2018 at which the 2018-19 Precept should be set.

8. William Breach Centenary Playing Field: No Report received – Cllr Bowen has been unable to provide the checklist of what is needed to submit to WALC for them to inform the Insurers – he had hoped to get clarity by this Meeting but has been busy with moving house, and has resigned from the Parish Council *but see 3. above.*

9. Planning: No Application Received.

10. Any Other Business:

- Grasscutting contract : Clerk to contact Olly Coles, and possibly consult the Steeple Ashton Clerk about their arrangements. The Chairman will contact a Melksham firm .
- Cllr Mrs Lock, concerned that tractors are going very fast through the village, suggested a circular to all farmers. The Chairman and/or the Clerk will consult Cllr Seed about the best way to proceed.

There being no further business for discussion

the Meeting ended at 9.25pm

Next Meeting 15 November

Minutes of the Parish Council Meeting on 15 November 2017

Present : Cllr Mrs A Read in the Chair, P Bennett, Mrs K Lock and I Pendlebery

No member of the public, no Police representative

Clerk Mrs F A Price in attendance

The Meeting started at 7.30, and as there was no member of the public present there was no OPEN FORUM and the Chairman moved directly to the Agenda:

1. Apologies for Absence: Received and accepted from Cllr J Seed – Wiltshire Council

2. Co-option to fill advertised vacancies: Brief statements from 2 candidates for Co-option to fill the advertised vacancies – it is possible that there are 3 vacancies since whether Matt Westmacott has in fact resigned is unclear. The Chairman and Clerk will try to clarify this situation. **See 10 AOB**

Steve Kerslake has lived in Bulkington for 4 years, and is keen to see more activity – since he has grandchildren he is particularly concerned about the Playing Field. With Cllr Mrs Lock and others he suggests forming an Events Committee to replace the apparently defunct Playing Field Cttee: he will act as Treasurer of the new Committee. **See 5. Reports etc**

Ronald G Elliott was born in the village: he is a farmer and landowner like his late father, who got mains water into the village. He served 25 years on the Parish Council; he stood down in 2016, but is now keen to serve again as long as he is needed.

The Parish Council voted unanimously to appoint both candidates.

3. Declarations of Interest: Cllr Mrs Read for the Village Hall, Cllrs Mrs Lock and Kerslake for the Playing Field

4. Minutes of Meeting on 20 September : Accepted as a true record and signed by the Chairman, with 1 correction: Cllr Mrs Lock's concern over the kerb at the turn into Northfields was less about the missing brick at the corner than about the lack of a *dropped kerb* for wheelchair access.

Cllr Mrs Lock will contact Cllr Seed and possibly Renate Malton at Highways about this matter.

5. Reports, Correspondence:

- Proposal to form an Events Committee is to be discussed at Meeting on 10 January 2018;

Cllr Mrs Lock suggested it be on the Agenda as

“Authorise formation of an Events Committee and set its Terms of Reference”

Cllr Kerslake to organise the PF Accounts – he thinks there should be about £1,000 available – with

another member of the new Committee.

Any proposed Event on the PF to be brought before the Parish Council – Cllr Mrs Lock is anxious

that the Fireworks be discussed and Minuted at the September 2018 Meeting.

- Footpaths: Cllr Bennett asked whether Cllr Seed has investigated crops grown over Footpath 8;

a stile on B4 White Horse Way is broken – land is owned by Cllr Elliott;

new stile on B9/10 – reports that it is difficult to use, Cllr Bennett will investigate;

Cllr Bennett has received an anonymous complaint about a walker being intimidated by livestock

on or near B6/8: Cllr Elliott suggested such problems are often caused by dogs.

Cllr Bennett to inform landowner – Cllr Elliott, and livestock owner – Mr Griffin, and in addition

pass the complaint on to Wiltshire Council, as suggested by the Chairman.

Proposed : Cllr Bennett **Seconded:** Cllr Mrs Lock

In Favour - 4 Against - 1

5. Reports, Correspondence:

- Footpaths contd - Parish Steward has checked stiles and cleared weeds –

Mrs Oliphant has passed the Chairman the stock of Roundup purchased for PC use .

Cllr Mrs Lock asked whether the Steward would clear fallen leaves – Cllr Bennett to pass on reports

of such problems.

- Cllr Kerslake reported some confusion about the direction in which the new WWI plaque faces – the

Clerk explained that it is intended to be distinct from the original memorial listing the dead.

- Rhys Schell, Melksham Community Engagement Manager – further details of WWI

Commemoration Community Tree Planting Project.

30 trees would need an area of some 196 square metres - about the size of a tennis court.

After some discussion, including the problems of protecting saplings on any area that is regularly

mown or grazed the PC decided to look into the possibilities of areas of common land.

- The Clerk will pass on an advertisement for FloodSax (alternative to sandbags) and Cllr Pendlebery will look into this, and check gritbins in the village.

6. Section 137 Local Government Act 1972:

Payment to the Royal British Legion:

£50, representing cost of Remembrance Sunday Wreath plus Donation

Proposed: Cllr Elliott **Seconded :** Cllr Mrs Lock **All in Favour**

7. Finance:

The Clerk presented a brief Report, noting that there were no payments in October, and

distributed Wiltshire Council information on the Tax Base for 2018-19, with brief notes

to help Councillors decide on the Precept to be requested at the January Meeting.

The Clerk asked whether the PC should continue to make a contribution - £50 in recent years -

towards Spotlight printing costs. Several Cllrs suggested that the magazine now has sufficient

income from advertisements etc to make this unnecessary – the Clerk will make enquiries.

Cllr Bennett suggested the PC should have *headed* paper for official correspondence – this was

generally approved and he was authorised to organise purchase.

Received since last Meeting

Date	From	£
9 Oct 17	Interest on Deposit A/c 27214460	0.38
9 Nov 17	Interest on Deposit A/c 27214460	0.40

Cllr Mrs Lock paid the PC £515.00 CASH - Donation from the proceeds of the Firework

display: Clerk to pay into the PC's Current Account.

The Clerk requested a copy of the *paid* VAT Invoice from Roses – *see below*.

Paid since last Meeting

Date	Payee	Amount £	[inc
VAT]	Chq no		
1 Nov 17	Roses – for Fireworks	500.00	83.35
[est]	190		
	Community First Trading Limited –	98.00	
	191		
	Insurance for special event [inc IPT]		

Authorised at this Meeting

Date	Payee	Amount £	[inc
VAT]	Chq no		
15 Nov 17	Royal British Legion – Remembrance Sunday wreath + donation	50.00	S.
137	192		
50.00	S.137 192		

When billed –

Clerk's Membership of the Association of Local Council Clerks and the Society of Local Council Clerks.

AW Services – Grasscutting for 2017 Season.

8. William Breach Centenary Playing Field:

See 5 Reports above.

Cllr Kerslake hopes that the Events/Playing Field Committee's exact status can be sorted out before

the PCs January Meeting – in this connection Cllr Pendlebery suggested that the Playing Field's

Accounts be absorbed into the Parish Council's.

Cllr Kerslake will submit a list of work needed, and in particular would like to organise a “portaloo”

on the Field – a charge could be made for use?

The Clerk asked Authorisation to end the Grasscutting contract with AW Services when she pays

the bill for 2017, and to seek a replacement – she pointed out that as the contract will not exceed

£2,000 it will not be necessary to call for tenders. The PC agreed, without a vote.

9. Planning: No Application received

10. Any Other Business:

- Chairman to contact Matt Westmacott to clarify whether he wishes to continue as a Cllr.

- Cllr Kerslake asked about Flood precautions – Cllr Pendlebery hopes to organise some training soon,

and he will be walking the drains with Calum Ogilvie next Thursday.

- Muck on the road towards Keevil – Cllr Pendlebery to write to the farmer (John Breach), using the

headed paper which Cllr Bennett is organising.

In addition, the Clerk may approach Mrs Breach informally as a previous Councillor.

- Cllr Mrs Lock would like to see a PC Meeting every month and will write formally to propose this.

Cllr Pendlebery suggested an earlier start – say 7 pm instead of 7.30 – would mean that Meetings would not end as late as this one. [The Clerk pointed out that this is highly unusual – Meetings usually end at 9pm or very little later]

- Cllr Bennett would like the Playing Field to be listed as a Parish Council Asset on the Website.
- The Chairman asked if anyone wished to attend the Induction of the new Vicar – contact Liz Futter.

There being no further business requiring discussion
the Meeting ended at 10.11pm

Next Meeting, to include setting Precept, 10 January 2018

Clerk: Mrs F A Price 1 The Croft Urchfont Devizes SN10 4RT