

Draft Parish Annual Meeting - Minutes

PENDING OFFICAL APPROVAL AT NEXT MEETING

Held Wednesday 19th of May 2021 at 7pm in the Village Hall

Councillors: Amy Powell (Acting Chair), Andrew Grabham, Alex Breach, Carla Haslam, Julie Anderson-Hill, Simon Downey, Alison Howard-Evans
Public: Tamara Reay (Our new Conservative Representative serving the Devizes Rural West Division)

Ref		
1	Apologies for Absence - none	Chair
2	Approval of Minutes of the Annual Parish Meeting held 15th of July 2020 - approved	Chair
3	Chairman's report – The Acting Chair Amy delivered her report along with the Financial Report	Chair
4	Financial report	Chair
5	Questions and Comments from Local Government Electors - None received	All
6	Vote for new Chair and Vice Chair: Unanimous vote for Amy as Chair and Andrew as Vice Chair	All
7	Approval of updated Governance Documents: Alison fed back that the finance document needs page numbering – otherwise all approved. Amy to update and re-upload	All

The Parish Council Meetings always fall on the 3rd Wednesday of the month, for 2021 they will fall on the following days:

June 15th
July 20th
August 17th
September 15th
October 20th
November 17th
December 15th



Bulkington Parish Council
Wiltshire

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Held Wednesday 19th of May 2021 at 7.30pm in the Village Hall

Councillors: Amy Powell (Chair), Andrew Grabham (Vice Chair), Alex Breach, Carla Haslam, Julie Anderson-Hill, Simon Downey

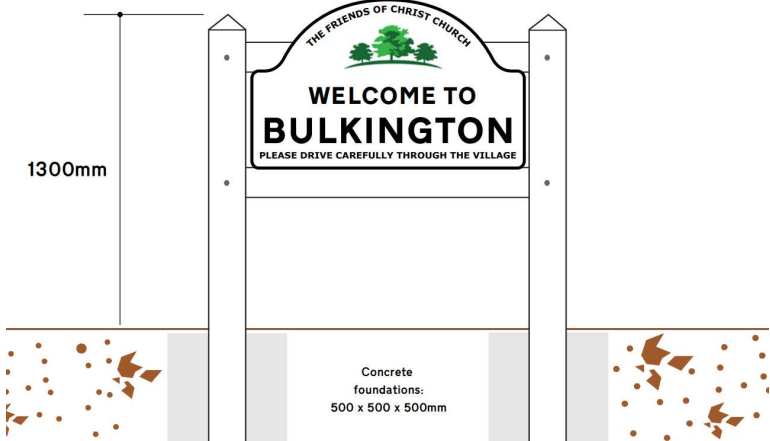
Public: Tamara Reay (prospective Conservative Candidate for the Devizes Rural West Division for the upcoming Wiltshire Council elections)

Ref	Subject	Action																
62/21	Apologies for absence: All Present, including our new Councillor Alison Howard-Evans. The Team welcomed Alison and introductions were made.	All																
63/21	To Record: Changes to the Register of Interests – Alison has filled in her details on the Council Website. Declaration of Interest in agenda items – None Declared <ul style="list-style-type: none"> • Clerk announced that she has taken on an additional role as Clerk to a nearby school but that this role will not impact her role as Parish Clerk. • Clerk also announced that she will most likely be moving out of the village in the near future but is keen to keep fulfilling the role as Clerk to Bulkington’s PC. • ACTION: Clerk to send Alison Declaration of Acceptance of Office to sign 	All																
64/21	Reports: Report and introduction received from Newly Elected Tamara Reay <ul style="list-style-type: none"> • Report from PCSO Janet to follow • ACTION: Clerk to follow up with PCSO Janet about a report and future attendance 	All																
65/21	Open Forum – no updates	All																
66/21	Local Planning Updates: None received	All																
67/21	Minute Approval: Minutes of the last Parish Council Meeting – all approved	All																
68/21	Finance: Approved: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Clerk Expenses – Printer Ink</td> <td style="text-align: right;">£19.50</td> </tr> <tr> <td>Clerk Expenses – Roundup Week Killer</td> <td style="text-align: right;">£15.00</td> </tr> <tr> <td>Clerk Pay May</td> <td style="text-align: right;">£221.60</td> </tr> <tr> <td>New Councillor Training x 1</td> <td style="text-align: right;">£36.00</td> </tr> <tr> <td>Data Protection Fee (Standing Order?)</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td>WALC Annual Subscription</td> <td style="text-align: right;">£111.48</td> </tr> <tr> <td>Insurance Policy Renewal</td> <td style="text-align: right;">£280.39</td> </tr> </table> Not approved – Clerk to Query: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">David Owen money owed until Dec 21- challenge</td> <td style="text-align: right;">£60.00</td> </tr> </table> Total Expenditure approved this month: £723.97 Balance after payments made: £ 5949.21	Clerk Expenses – Printer Ink	£19.50	Clerk Expenses – Roundup Week Killer	£15.00	Clerk Pay May	£221.60	New Councillor Training x 1	£36.00	Data Protection Fee (Standing Order?)	£40.00	WALC Annual Subscription	£111.48	Insurance Policy Renewal	£280.39	David Owen money owed until Dec 21- challenge	£60.00	Chair
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69/21	List of responsibilities: Now we have a complete set of 7 Councillors – roles were volunteered for and allocated as per the attached document	Chair																



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70/21	<p>Recreational Ground – Playground Committee update:</p> <ul style="list-style-type: none"> - Sign Creation Update: Costs were approved for a new sign outlining basic rules and giving a brief history of the origin of the playground to replace the old damaged sign. - The team will be investigating costs to manage our own team of volunteers to cut the playing field grass to try and reduce costs to the village <p>The PC team discussed ways to make the village as a whole and the playground more accessible to those with restricted mobility. We are investigating Grants available to us to help with this and Councillor Tamara Reay suggested creating a vision Document to help with this.</p> <ul style="list-style-type: none"> - Current Recreational Ground Finances: £1188.45 	Clerk AB, CH AG CH CH
71/21	<p>Parish Steward: Outstanding jobs to be sent to The Clerk prior to next visit</p>	Clerk
72/21	<p>New Website: The new Website is now complete and live, huge thanks to Amy Powell and Sue Barratt for all their hard work and for saving the village the cost of outsourcing this.</p>	AP
73/21	<p>Speeding in the village: The dirty and faded signs have been reported and are going to be replaced/cleaned in the near future by the council at no cost to the village. Additional signs welcoming people to the village and asking them to drive carefully were discussed and the below mockup looked at. The team liked the mockup and the idea of new signage and possible funding sources are being discussed.</p> 	Clerk
74/21	<p>Newsletter update: Our Summer edition is coming along nicely – we are always looking to write about things that are relevant to the village – if you would like a specific topic covered or fancy writing and contributing an article please contact our Clerk.</p>	AP
75/21	<p>Wiltshire Best Kept Village: The village participation has already been fantastic – it's been great to see the village shape up and start the Summer at our best. Now is a great time for any weeding, hedge trimming and flower planting – the inspection could happen anytime and we would love to look our best in front of the judges.</p>	Clerk
	<p>The Parish Council team meet on the 3rd Wednesday of every month at 7pm. Please contact our Clerk on theclerk@bulkington-pc.co.uk for location or call details as this will depend on the Covid-19 guidelines at the time.</p>	